

Private Bag 13247
Windhoek, Namibia



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APPLICATION TO APPEAL A QUALIFICATION EVALUATION

Applicant Details

Surname			
First Name			
ID or Passport No.			
Date of Birth			
Mailing Address			
Country			
Contact Phone	Country Code ()	Area Code ()	Number:
Contact Fax	Country Code ()	Area Code ()	Number:
Contact Email			

Detail of Evaluation being disputed

Full Name of Qualification Evaluated			
Date Evaluation Report issued	dd/mm/yy	Issue number of Report	
Reason for Appeal (Tick ONE box)			
Not informed of process	<input type="checkbox"/>	Decision inconsistent with other decisions	<input type="checkbox"/>
Process not followed	<input type="checkbox"/>	Other	<input type="checkbox"/>
Details (Use additional pages if necessary)			

APPEAL RESULTS

I would like to be informed of the outcome of this appeal by (indicate by ticking ONE box):

Courier service (should be paid by the Receiver)

Personal Collection

IMPORTANT NOTES

Have you lodged the appeal within the appeal period?

Two weeks of receipt of the evaluation report if uplifted from the NQA Office

Six weeks of issue of the evaluation report if mailed

Declaration

I declare that the information contained in this Appeal Application is a true representation of the facts as known to me.

Signed: _____ Date: _____

NQA CONTACT DETAILS

Private Bag 13247
Windhoek
Republic of Namibia

Corner of Bismarck
and Dr. W. Kulz Street
Windhoek

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Office Use Only

Date Received								
Appeal Payment Received as	Cash	<input type="checkbox"/>	Postal Order	<input type="checkbox"/>	Bank Cheque	<input type="checkbox"/>	Direct Deposit	<input type="checkbox"/>
Receipt Number								

	Officer's Signature	Name
Date Appeal Checked for Grounds		
Date Re-Evaluation Completed		
Outcome of Appeal		
Date Appellant notified		